

SanSkardhamkel avani mandal'S
JashbhaiMaganbhai Patel College of
CommerCe

GoreGaon West MuMbai

AQAR 2017-18

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The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

Details of the Institution

1.1 Name of the Institution	JashbhaiMaganbhai Patel College of Commerce
1.2 Address Line 1	off. M. G. Road, Near Azad Maidan
Address Line 2	Goregaon (West)
City/Town	Mumbai
State	Maharashtra
Pin Code	400 090
Institution e-mail address	jmpcollege@gmail.com
Contact Nos.	2873 7858
Name of the Head of the Institution:	Mr. Bains Reddy. [16-Dec-2016 To 15-Dec-2017] Mr. Dilip Patil. [16-Dec-2017 To 26-Feb-2018] Dr. Satish Naringrekar [27-Feb-2018 To Till Date]
Tel. No. with STD Code:	022-28737858

Mobile:

9821118355

Name of the IQAC Co-ordinator:

Shri. CA Rajesh R. Dalal

Mobile:

9821627420

IQAC e-mail address:

iqac@jmpcollege.org

1.3 NAAC Track ID (For ex. MHC0GN 18879)

N.A.

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/54/RAR/110

1.5 Website address:

www.jmpcollege.org

Web-link of the AQAR:

jmpcollege.org/naac.asp

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	NA	2004	5 YEARS
2	2 nd Cycle	B	2.79	2011	5 YEARS

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

15 JUNE 2005

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 Resubmitting on 31/12/2015
- ii. AQAR 2011-12 **submitted online**
- iii. AQAR 2012-13 **submitted online**
- iv. AQAR 2013-14 **31/12/2015**
- v. AQAR 2014-15 **31/12/2015**

vi. AQAR 2015-16 24/12/2018

vii. AQAR 2016-17 27/12/2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce PEI (s Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme	No	
UGC-Special Assistance Programme	No	
UGC-Innovative PG programmes	No	(Specify)
UGC-COP Programmes	No	

2. IQAC Composition and Activities

2.1 No. of Teachers	7
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	NIL
2.8 No. of other External Experts	NIL
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	06

2.11 No. of meetings with various stakeholders:

No. Faculty	02
Non-Teaching Staff	02
Students	02
Alumni	1
Others	-

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC - **NIL**

Total Nos. International National State Institution Level Others

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC is comprises of members of governing body, LMC, IQAC co-ordinator, principal, HODs of each department and technical in-charge.

UGC grant has been utilized for following:

1. 58 books were added in library.
2. Improvement in infrastructure premises, toilet room facility and common room for women was done.
3. UGC funds utilized for firewalls, routers and other ICT facilities.
4. In carrier and counselling cell.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year 2017-18:

<u>Plan of Action</u>	<u>Achievements</u>
1.Organising Seminars/Conferences/ Workshops/Symposia	1. Seminar on GST impact on housing and commercial societies was conducted.
2. To continue the existing activities	2. Carried out all the existing activities
3. To conduct soft skill Development Programme	3. Skill Development using Language Lab
4. To organise more intercollegiate events/ competitions	4. Intercollegiate events as follows : Technomania(B.Sc.IT Dept) Data Speaks (Dept. Of Maths) Book Review Competition (Library) Carom and chess tournament was organized. i-blithe was organized.
5. To start with Certification Programme/s	5. Following programs were conducted: i. International certification for advanced excel and ethical hacking. ii. Entrepreneurs Cell iii. Tally Course. iv. Android mobile apps course

6. To encourage students to showcase their talent	6. Organized cultural week. Conducted Elocution Competition. Organized social festival (TilgulSamarambh) Interclass & Inter-collegiate Book Review Competition were organized.
7. To facilitate the process of growth and positive wellbeing.	7. College developed regular counselling centre which was looked after by a qualified psychological counsellor.
8. To motivate students towards social work.	8. Extension Work Activity Population Education Club (PEC) was undertaken. Blood Donation and Thalassemia Screening Camp were organized by NSS & Rotaract students.

** Attached Academic Calendar of the year 17-18 as Annexure I.*

2.15 Whether the AQAR was placed in statutory body **Yes**

Management Syndicate Any other body

Provide the details of the action taken

1. Provided with required financial help to conduct various activities from time to time.
2. Budgetary provision for guest lectures and research
3. Suggestions given for Quality enhancement in teaching
4. Infrastructure development
5. Approved funding of UG grants and short fall is provided by management.
6. Short fall books & journal and other capital expenditure was made by management.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	NIL	NIL	NIL	NIL
UG	04	NIL	03	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	07 (1.Tally, 2.Teach India, 3.Spoken English, 4.Android 5.Language lab 6.self-defence 7. BSE)
Others	NIL	NIL	NIL	NIL
Total	04	NIL	03	07
Interdisciplinary	NIL	NIL	NIL	NIL
Innovative	NIL	NIL	NIL	NIL

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : CBCS

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders* Alumni Parents Employers (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Analyse in Annexure IX

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As we are affiliated to the University of Mumbai, we follow the syllabi revision as prescribed by the Board of Studies of different subjects. In the academic year 2017-18, the University has revised the syllabus of following courses:

- S.Y.B. Com, S.Y.B.M.S, S.Y.B.A.F and S.Y.B.Sc.(IT) . For S.Y.B.Com there is an addition of one subject i.e. Management Accounting in SemIII and Auditing in Sem VI.
- In case of S.Y.B.M.S. new elective subjects i.e. Strategic Cost management were added.
- In case of S.Y.B.A.F. and S.Y.B.Sc.I.T. there was complete revision in the syllabus.

Salient Features of such revisions are:

- To cope with new updated technology and industry requirements.
- To provide adequate basic understanding of management education that can be applied in present date global corporate scenario and can be utilized to provide practical training.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation:

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	04	06	-----	-----

2.2 No. of permanent faculty with Ph.D.

03

(1 principal + 1 librarian + 1 mathematics)

2.3 No. Of. Faculty:

20

Positions Recruited (R) and Vacant (V) during the year

	Asst. Professors		Associate Professors		Professors		Others/Visiting		Total	
	R	V	R	V	R	V	R	V	R	V
B.Com.	4	0	5	0	0	0	2	0	11	0
B.Sc.I.T.	5	0	0	0	0	0	1	0	6	0
B.M.S.& B.A.F.	5	0	0	0	0	0	5	0	10	0

2.4 No. of Guest and Visiting faculty and Temporary faculty:25 (17 Temporary + 8-Visiting)

2.5 Faculty participation in conferences and symposia: (Detailed Annexure Attached)

No. of Faculty	International level	National level	State level
Attended	12	3	0
Presented papers	12	3	0
Resource Persons	0	0	0

Reference: Annexure-VI

2.6 Innovative processes adopted by the institution in Teaching and Learning

- ICT and WEB Teaching
- E-notes
- Guest lectures by industry experts
- Guidance lecture by academicians
- Visit to BSE
- Projects based Learning
- Case study analysis
- Outbound Training Programmes
- Use of LCDs and PPT presentations
- Use of Audios and Videos

- Group Discussions and Brain storming sessions
- Field visits
- Mock Group Discussions, Interviews

- Debates
- Training on Tally
- Live Demonstration of Stock Market
- Earn and Learn Scheme for students

2.7 Total No. of actual teaching days during this academic year 17-18

180 Days

2.8 Examination/ Evaluation Reforms initiated by

- The Institution (for example: Open Book Examination, Bar Coding,
- Double Valuation, Photocopy, Online Multiple-Choice Questions)
- Moderation of papers by senior faculties from other colleges.
- Masking of papers to maintain secrecy.
- Facility for students to apply for revaluation and / or photo copy of answer books.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

02

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	GRADE (%)			
		O	A	B	Pass %
B.Com.	220	0	5.45 %	14.54 %	53.63 %
B.Sc.I.T.	40	2.5 %	27.5 %	12.5 %	65.00 %
B.M.S.	51	0	13.72 %	25.49 %	78.43 %

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Teaching plan is prepared at the beginning of the Semester.
- The lecture taken records are maintained manually.
- Monitoring lectures at the end of the week through lecture records by principal.
- At the beginning of each semester departmental meetings are conducted.
- Test series are given for Final Year learners.
- Corporate experts are invited to deliver lectures or share experiences with BMS Students.
- Guest Lectures for final year students of all three programmes were conducted.
- Use of ICT and Web Technology by teaching staff has been successfully implemented.
- Industrial visit was conducted.
- Learners were asked to make Power Point presentation on subject related topics.
- Notes uploaded on website by all teachers.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	2
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	3
Others (Yoga & stress management by UGC HRDC short term course)	3

Details of the Programme Attended by the Staff & Various Activities undertaken by them for Self Development and initiative toward faculty development:

1. Dr.Dilip Patil

- Awarded with doctorate in the subject of STATISTICS from Shri. J.J.T. University for the thesis submitted on ‘Index of women empowerment: special reference to working women in mumbai suburb’
- Delivered an invited talk on ‘Errors in Hypothesis Testing’ in the National Conference held in NSS college & also chaired the Technical Session of ‘paper presentation’ in the National Level Interdisciplinary conference on “Exploring Emerging Trends and Innovation in Research in Commerce, Science & Technology and Social Science’
- He Published a research paper titled, ‘Influence of education & economic empowerment in women’s autonomy & decision making power statistical study of working women in mumbai (suburb)’ in the UGC Approved Sr. No.49366, journal ISSN 2778-8808 IMPACT FACTOR SJIF 2016=6.177
- He Presented & Published a Paper on “Impact of religion & education level on financial autonomy of working women” in the National Conference held at KES college Kandivali on 16 & 17 Feb 2018.

2. Dr. Vidya V. Hanchinal

- She Attended One day International Workshop on “ Design and Development of Responsive Library Website Using WIX Website Builder’ on 25th January 2018 organised by TISS Tujlapur Campus.

3. Mrs. Gracy D’Souza

- Appointed as a resource person for one day workshop on Revised Syllabus for SYBCom for the subject of Company Secretarial Practice-I & II on 4th July 2017 organised by NM college of Commerce & Economics.
- Was invited to deliver a lecture on ‘Important of Cleanliness by the NSS unit of Vivek College of Commerce on 11th August 2017.
- Delivered a lecture on Gender Sensitization and Sexual Harassment for the NSS Volunteers of J.M. Patel College of Commerce
- Invited to deliver a lecture on “Career Opportunities in Retail Sector” by the Commerce Association.

4. Mrs. Pranita Kamath

- Attended one Day Seminar on “An Insight into UGC Norms and Their Amendments for API under Career Advancement Scheme [CAS] organised by Narsee Monjee College of Commerce and Economics on 13th October 2017.

- She attended in 3-Day Short Term Course for the teachers on ‘Yoga for Stress Management’ Organised by the UGC Human Resource Development Center University of Mumbai, Conducted from 22 January to 24th January 2018.

5. Ms. Jigna Cholera

- Attended a short term course at University of Mumbai for 3 days from 22nd January 2018 to 24th January 2018 on ‘Yoga and Stress Management’.
- Attended one day workshop on RTI (Right to Information) at Vivek College of Commerce on 3rd February 2018.

6. Shri Ashish Shah

- He completed MBA in Marketing With (66%) in June-2017
- He published a book in the Subject “Computer Graphics”, Sem-IV, SYBSc.I.T. he has authored 4 text books so far.
- He presented one Research Paper on ‘Fright of Cloud Computing at NSS College on Carbon Credit and I.T. in the National Level Conference at Shailendra College.

7. Miss Aayesha Ansari

- She Participated and Published her Paper on “Discrete Mathematics” in the National Conference held at Shailendra College-Dahisar-(January-18)

8. Miss. Shraddha Meshram& Miss. Dhruiti Dalal Cleared NET examination

9. Mrs. Vinaya Modak

Attended a one day workshop on RTI conducted by Vivek College Goregaon

10. Mr. Prahlad Dangle

- Library attendant won 2nd prize in Singing at Intercollegiate Competition for Non-teaching staff organised by MaharashiDayanad College, Parel on 12th January 2018.

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	02	NIL	04
Technical Staff	N.A.	N.A.	NIL	01 (outsourced)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

College gives following facility to the faculty members to promote research climate:

- Faculty members are encouraged to initiate research, present and publish research papers.
- Research oriented books/study materials are provided by the library.
- Cost of Registration for participating in conferences / seminar to present research papers is borne by the college.
- 'Research Cell' is established to conduct Research Related activities
- INFLIBNET's N-LIST Database is subscribed
- Membership of British Council Library
- Information related forthcoming conferences is circulated to teaching staff
- Students are encouraged to participate in research related programmes such as conferences/paper presentation competition/ seminar/ workshop etc.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	12	3	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations : NIL

3.7 No. of books published i) With ISBN No.Chapters in Edited Books

Reference – Annexure VI

ii) Without ISBN NoNIL

3.8 No. of University Departments receiving funds from: N.A.

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges:NIL

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons, or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: 0.31

From funding agency From Management of College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	N.A.
	Granted	N.A.
Commercialised	Applied	N.A.
	Granted	N.A.

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the Year

Total	International	National	State	University	District	College
Nil	nil	nil	Nil	nil	Nil	nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

01
02

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) : **NIL**

JRF

--

 SRF

--

 Project Fellows

--

 Any other

--

3.21 No. of students Participated in NSS events:(Annexure – I)

University level	63	State level	-
National level	International level	-	-

3.22 No. Of students participated in NCC events:

University level	-	State level	-
National level	International level	02	-

3.23 No. of Awards won in NSS:

University level	-	State level	01
National level	-	International level	-

3.24 No. Of Awards won in NCC:

University level	-	State level	01
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	0	College forum	0	
NCC	0	NSS	Any	12
				17

- 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
1. Academic Calendar Annexure I
 2. NSS Activities Annexure II
 3. DLLE Activities Annexure III
 4. Rotract Club Activities Annexure IV
 5. Research and Workshop Annexure VI

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8130 sq.ft.			8130 sq. ft
Class rooms	12	01		13
Laboratories	01	01	Management Contribution, UGC Fund, Student Fees	02
Seminar Halls	01	00		01
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	82	77		159
Value of the equipment purchased during the year (Rs. in Lakhs)	35	4.51		39.51
Others				

4.2 Computerization of administration and library :

1. Administrative office is fully computerized has LAN Network, Campus is Wi-Fi enabled
2. Admission,HR, SLCM etc are on SAP
3. Staff and student attendance system
4. Library is computerised
5. Stock verification process
6. Teachers logbook
7. Division wise creation of Google groups and group email
8. Student Feedback
9. Staff email id creation on college domain: www.jmpcollege.org

4.3 Library services:

		Existing		Newly added (2015-18)		Total	
		No.	Value	No.	Value	No.	Value
1	Text Books	4809	528193	558	70669	5367	598862
2	Reference Books	4991	2087162	245	140492	5236	2227654
3	e-Books	N-LIST	5700	N-LIST	5900	N-LIST	5900
4	Journals#	42	188315	39	45718	81	234033
5	e-Journals	N-LIST	5700	N-LIST	5900	N-LIST	5900
6	Digital Database*	0	0	0	0	0	0
7	CD & Video	19	2645	0	0	19	2645
8	Others (specify)						
I	Fiction Books	1547	109240	32	7962	1579	117202
Ii	Globe	1	300	1	300	1	300
Iii	Maps	16	350	16	350	16	350
Iv	News Papers	18	78345	12	18657	12	18657
V	BCL Membership	1	8500	0	0	0	0
Vi	UGC grants Books	0	0	58	172883	58	172883
	*Digital Database						
	Journals:Includes all periodicals subscribed						
	BCL Membership:Services discontinued by BCL, Mumbai						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet Provider	Browsing Centres	Computer Centres	Office	Departments	Others (Nss/Gcr/ Principal/ Library/ Seminar/ Exam room)
Existing	86	59	2	2	-	10	2	8 +2(HP)
Added	0	-	-	-	-	-	-	0
Total	86	59	2	2	-	10	2	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Documentary Film shown to BMS learners
- Internet Access given to staff and student
- Internet access through Wi-Fi and UGC Network Resource Centre
- Database orientation sessions for faculties
- Google books, Info on databases of e-journals & e-books to staff & students.
- A Language Lab with 20 computers for student centric learning experience
- Access to databases through Library on college website.
- Information about OPAC (Online library catalogue) and databases through library brochure.
- Projectors install in BMS classrooms
- LMS training by MICM Pvt Ltd.

4.6 Amount spent on maintenance :(in Rs./-)

i) ICT	190431
ii) Campus Infrastructure and facilities	nil
iii) Equipments	37406
iv) Others	71444
Total :	299281

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- As part of the IQAC initiative, at the beginning of the academic year, the college conducts an orientation programme for First Year students and parents.
- The College website also provides updated information about the College.
- Suggestion box is placed in the college for students to write and submit grievances.
- Anti-ragging guidelines are displayed.
- Earn-While-You-Learn scheme for providing hands on experience for students. (Under-graduate)
- The college has placed board displaying helplines of various platforms provided by them.
- Information about student support services is uploaded on college website.
- Information regarding library services and women development cell is given in a leaflet during orientation of students.
- College prospectus provides information on student support services.
- Display of student charter.
- Orientation of students regarding NSS, Extension-DLLE, Rotaract, activities.
- Information is also given through notice board, SMS Service and through circulars and notices from time to time.

5.2 Efforts made by the institution for tracking the progression

- Continuous evaluation of students.
- Group discussions during classroom teaching.
- Evaluation of students through assignments.
- Interactive sessions during classroom teaching.
- Conducting curricular activities like Book Review, Elocution, Essay Writing, presentation competition
- Think Out Loud is a classroom initiative started by BMS & BAF department. It is a weekly debate & discussion forum where a variety of topics are taken up. The aim is to make all the students think across wide swathes of human experience and become holistic in spirit.
- The Alumni Association though not formally registered provides an informal database of students' progression during interactions
- PTA's and Alumni meets are frequently organized.
- Weak students are identified in the class and appropriate help and guidance is provided to them.
- On 05-Aug-2017 Alumni Mr. Vimal Cherngattu, Marketing Manager at GupShup Inc, BSc.I.T. had been invited to conduct workshop on skill development for self-finance students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1202	nil	Nil	nil

(b) No. of students outside the state

16

(c) No. of international students

NIL

Men		Women	
No	%	No	%
662	55.07	540	44.93

Undergraduate

General/Open	SC	ST	NT	DT	OBC	SBC	Physically Challenged	Minority	Total
B.Com 600(include 1 PD)	37	03	19	00	70	01	01	111	841
Self Financing259	13	01	02	01	35	01	nil	49	361
Total 859	50	04	21	01	105	02	01	160	1202

Demand ratio 3:2

Dropout % :1 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Books for competitive examinations are made available in the library.
- Awareness lectures of competitive examinations such as CAT, CET, IBPS and Indian Administrative services etc

No. of students beneficiaries

nil

5.5 No. of students qualified in these examinations:NA

NET nil SET/SLET nil GATE nil CAT nil

IAS/IPS etc nil State PSC nil UPSC nil Others nil

5.6 Details of student counselling and career guidance:

- Counselling is provided to students in the area of career, aptitude, job opportunities and healthy living.
- In July 2017, the management group appointed a qualified, certified, professional psychological counsellor, Mr.VikramKirtikar for students and staff of all its institutes. The counsellor deals with issues like student's adaptation to college, anger management, time management, substance abuse, relationship issues, behaviour issues in class, peer pressure, low self-confidence, domestic issues etc. A total of 16 students have benefitted from counselling since 2017.
- Academic and career counselling is imparted through an ongoing series of guest lectures and lectures by ex-students who have excelled in their post graduate education and professions. The Placement cell arranges pre-placement seminars by firms. In an informal way, teachers also provide academic counselling regarding post graduate studies, for example the concerned department teachers provide information on institutes and processes for post graduate courses.
- College library displays brochures of professional and degree courses run by other Indian and overseas educational institutions.
- The WDC arranges talks on stress management, handling personal relationships, community issues etc.

- In addition, guest lectures, interviews of professionals from different career fields, career fairs, street plays are organized by the BMS and BAF department – Career project learners to spread awareness about the different career avenues and to help them overcome their career dilemmas.
- NSS Unit organized a seminar on Gender sensitization. Prof.Gracy D’Souza took the session.
- NSS unit organized a debate on Gender Sensitization for students.30 students participated in the competition

No. of students benefitted

120

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	
MICM	26	17	15	
Treasure Hunts Solution	80	35	25	
ICICI Prudential Life Insurance	20	10	15	

5.8 Details of gender sensitization programmes :

- Orientation of students by WDC and Counselling cell.
- Awareness lecture on sexual harassment at work place.
- Rotaract Club and Women Development Cell of our college jointly organized Seminar on Sexual Reproduction System for girls only on Thursday, 22ndFebruary 2018. Speaker Dr.Nileema Inamdar (Gynaecologist) guided them about mensuration cycle and what are the causes of various problem they face, how to take precaution of it and medical treatment. It was very helpful for girls.110 girls actively attended this seminar and had given good feedback.
- The Cell along with Sports Department organised Self Defence Workshop for 6 days. Ms. Ankita Patil of T.Y.BMS was the trainer for the workshop. Certificates were awarded to the student participants.
- On the eve of International Women's Day, the female staff members of our college had a get-together on 8thMarch 2018. The Hon. Secretary Mrs. Rupam Shroff gave an inspirational speech to the staff motivating them towards confidence building and awareness of their rights.
- NSS Unit organized expert lecture on gender sensitization. It was take by Prof.Gracy D’Souza.
- NSS unit organized debate competition for students on gender sensitization

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

42

 National level

nil

 International level

nil

No. of students participated in cultural events

State/ University level

nil

 National level

nil

 International level

nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports :State/ University level National level International level
Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

Particulars	Number of Students	Amount (Rs./-)
Financial support from institution	02	18,045
Financial support from government	NIL	NIL
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs:State/ University level National level International level
Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students (NSS)

5.13 Major grievances of students (if any) redressed: No major grievance was registered.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION
<ul style="list-style-type: none">• To emerge as an important centre of learning to compete in all challenges of the future.• To serve the society through education.• To provide value based and need based education.• To make education accessible to all.
MISSION
Our mission is to emerge as centre of higher learning and to transform the social conditions to uphold the moral values of the society, strive for the equality, social justice and respect for all the religions through intellectual, physical, cultural and emotional growth of students.

6.2 Does the Institution has a Management Information System

YES

Yes, College uses MIS for library and administrative work. The structure of the organization allows for systematic reporting to the concerned superiors (academic as well as administrative), use of computers, software for admission, attendance, LMS, lecture update, online registration for university examinations and so on. Software such as AISHE, Students on role.

Library:		
Name of the Vendor	:	MICM
Year of Implementation	:	2010
Functions	:	Library Automation
College Office:		
Name of the Vendor	:	AISHE, Student on role
Year of Implementation	:	2011-2012
Functions	:	Admissions and Payments

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- The curriculum followed is that prescribed by the University of Mumbai for all the programmes. The Faculty is encouraged to attend syllabus revision workshops conducted at various colleges. Accordingly, members of the faculty regularly attend seminars / workshops etc. on syllabus revision.
- Our faculty member Mrs.GracyD'souza is member of Board of studies T.Y.B.Com and CA Rajesh Dalal is member of Board of studies of NarseeMonjee College.

6.3.2 Teaching and Learning:

Student centric learning is focused on the needs of students, their abilities, interests and learning styles where the teacher acts as a facilitator. Classroom teaching is one-to-many, but to make it more students centric, the teacher adopts various strategies. The following participatory teaching-learning activities are undertaken:

1. Teaching Plan submitted at the beginning of each semester and weekly reports are collected from the lecturers.
2. Staff members prepare a teaching plan at the beginning of every semester. This plan is based on the teaching days available for class instruction. The syllabus covered by each faculty is reviewed by the Head of Department at the end of every quarter. Principal reviews the teaching plans along with student's attendance reports at the end of each quarter.
3. Departments invite senior faculty with experience to deliver expert lectures to enrich the knowledge of students.
4. Staff members are encouraged to use audio visual aids and ICT in the classroom.
5. Usage of LCD projectors for better presentation, usage of ICT board, role play, case-study approach so as to make learning simple, easy and interesting.
6. Regular Departmental Meetings are conducted.
7. Tutorials are held in certain subjects.
8. Simplified and easy to understand study materials are provided, in all subjects and Notes is being uploaded on website.
9. Teaching methods are adopted as per the requirement of the prescribed curriculum. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions.
10. The faculty uses innovative teaching learning methods such as role-plays, group discussions and news article discussions.
11. Black Board Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students.
12. A Language Lab has also been established to provide an interactive and student –centric learning experience.
13. Field trips, industrial visits and workshops are organised to understand the practical nature of the subjects taught.
14. Live screening of Budget and Analysis
15. Industrial visits
16. Conducting Workshops / Presentations / presentation of Research papers etc.

Following are some of the teaching pedagogy and innovative practices of the faculty members used in the year 2017-18:

- Role playing
- Demonstration
- Group Discussion
- Project based learning
- PPT notes

- Case-study methods
- Use of LCDs, Educational VCDs in the classroom and Video lectures
- Newspaper cutting
- Exhibitions – Library, Cultural etc.
- Poster making
- Debate
- Models for green computing
- Live data collection from local areas (for projects)
- Street play
- Brain-storming session
- Earn and Learn Scheme
- Use of Language and Computer lab
- Live screening of Budget and Analysis
- Industrial visits
- Conducting Workshops / Presentations / presentation of Research papers etc.

Workshops/Seminars (Conducted)

Workshops and Seminars have tremendous professional significance considering the diversity of topics it deals with, the platform that it gives for industry and academia to share and exchange their views and definitely for the insights that it provides on emerging and pressing issues at a given point of time. Our college has been conducting workshops and seminars for our students, teaching staff and administrative staff in order to develop their skills and build knowledge. Further staff members are also motivated to participate and present their views and research work in seminars and conferences.

Reference-Annexure-VI

6.3.3 Examination and Evaluation:

- The college follows the all Ordinances as laid down by the University of Mumbai as regards to examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets for all third-year exams conducted by Mumbai University. Beside the stated norms, the college adopts the following strategies for quality enhancement:
- Strict confidentiality is maintained in setting the ATKT question papers.
- For quality assurance a database of faculty from cluster across reputed institutions is maintained for the purpose of moderation and revaluation.
- The college updates all the examination related information on the college web-site for ready reference of students and parents.
- Each staff member is provided with their individual supervision duty schedule along with the guidelines for reporting time, invigilation responsibility, reporting of unfair means etc. This schedule is useful for the staff members at the time of their promotion under CAS.
- Ordinarily no leave of absence is granted to any staff member during examination. Teachers are requested to give their contact details during vacation for any emergency concerning examination / marks entry.
- Internal Assessments are conducted as per University Guidelines.
- Projects and assignments are given.
- Grievance Redressal system in examination.
- Revaluation system.

6.3.4 Research and Development

- The faculty is provided with all resources to undertake research-based activities.
- Full-time faculty of the college is provided with a laptop with Wi-Fi facility to help them in research work.
- Direct access to several databases related to online journals, company data, laws, eBooks, etc is made available to faculty from NLIST
- Database orientation sessions are organised to acquaint the faculty with the usage of various online databases, ebooks etc.
- Google groups have been created for faculty and students to update them regarding the latest acquisition of books, journals etc. which can be used by them for research.
- Library facility is available for research from 7 am to 4 pm so that staff and students can access UGC Network Resource Centre as per their convenience.
- Teachers are encouraged to publish their research papers in reputed journals.
- Technomania is used to impart technology knowledge.
- The teachers are encouraged to apply for recognition as PG teachers from Mumbai University and to serve as Ph.D Guides. The College also has Research Cell to promote research related activities among student and teaching fraternity.
- Dr.Dilip Patil completed Ph.D. (Associate Professor, in Mathematics & Statistical Technique)

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library:

1. The college has added necessary hardware and software to equip classrooms and laboratories with ICT facilities.
2. Each full-time faculty of the college is provided with a laptop and a VGA cable.
3. Projector- enabled class rooms
4. Satisfactory Computer student ratio.
5. The UGC network resource centre with five PC terminals is available free of charge for accessing databases, OPAC, and Internet.
6. Direct access to several databases related to online journals, company data, laws, eBooks, etc useful for studies, projects and exercises
7. Databases, Scanning and Printing facilities for teachers
8. Stock verification software.
9. Earn and learn scheme
10. Book bank facility available for needy students.
11. New books being added to library through UGC Grants.

Computer & Electronic Laboratory:

1. Two well-equipped computer laboratories with 86 computers enhance the learning process and relevant licensed software's which enable the proper conduct of the University prescribed courses.
2. As against the University of Mumbai norm of 2-3 students per computer, we provide a computer for each student to improve the quality of teaching learning.
3. We also have one well equipped electronic laboratory for the students of BSc.IT course.
4. A Language Lab has also been established to provide an interactive and student –centric learning experience.
5. CCTV at all vital location.

Infrastructure:

- Classrooms and seminar rooms are equipped with OHP projectors.
- Computer lab equipped in order to enhance learning process.

ICT:

- Teaching Staffs are using interactive board to conduct the lecture as per requirements.
- PPTs are used as a tool for conducting Lectures

6.3.6 Human Resource Management

- Regular appraisal of faculty by students is done through student feedback on faculty.
- Students fill feedback form for each faculty for different subjects in lab.
- In the staff meeting, staff members are shown their individual feedback and after the meeting principal has one on one discussion with each staff member on the basis of analysis of their feedback.
- The institution encourages and provides financial assistance in terms of reimbursement of fees to the faculty to attend seminars, present papers, participate in refresher /orientation courses. Duty leave is also granted for faculty presenting papers at conferences.
- Compensation Management-Financial assistance to staff from SanskardhamKelavani Mandal Credit Society
- Problems of the staffs are heard and resolved (relationship management).
- Recruitment and selection procedures are strategically planned and framed.
- Staffs are compensated for working in non-working days.
- New recruits are mentored by senior faculty.
- Regular appraisal of faculty by students is done through student feedback on faculty.
- Students fill feedback form for each faculty for different subjects in lab.
- In the staff meeting, staff members are shown their individual feedback and after the meeting principal has one on one discussion with each staff member on the basis of analysis of their feedback.
- Grievance cell and staff academy.

6.3.7 Faculty and Staff recruitment (2017-18):

Recruitment:

- As per the norms of University of Mumbai, time to time advertisements are given in leading news papers.

Selection:

- A panel comprising of subject experts is formed for conducting interviews.
- The shortlisted candidates are given the job offer letters. On their acceptance, appointment letters are issued.

Section	Teaching	Non-Teaching
Aided	9	10
Non-Aided	3	10

Teaching-Non Teaching Ratio:

Aided Section		Self Financing Section	
Teaching	Non Teaching	Teaching	Non Teaching
9	9	10	10

6.3.8 Industry Interaction / Collaboration

With the objectives of enabling the students to establish the link between Theory and Practice and to establish Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series every year. In the academic year 2017-18, More than 20 guest lectures were organized in which eminent resource persons from industry were invited to deliver talks in their various areas of expertise.

- Guest lectures are conducted by industry experts.
- Short Industrial visit is organized (BSE).
- Placement was conducted ICICI Bank, Hunter etc.

6.3.9 Admission of Students

- The college follows Online Admission process which is detailed on the [college website](http://www.jmpcollege.org) (www.jmpcollege.org).
- To ensure transparency in the admission process an Admission Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents.
- The admission process is done using the SAP software. The complete Master List of applicants as per Merit is displayed on the college notice board. Similarly Merit List (Categories wise) of selected candidates list is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.

6.4 Welfare schemes for

Teaching	Cooperative Credit society Contribution towards staff Provident Fund Refund of fees for Workshops/Seminars/Paper Fee concession for wards of employees Cash prize awarded to faculty members for winning in various extra circular activities.
Non-teaching staff	Cooperative Credit society Tea provided during recess time Fee concession for wards of employees Cash prize awarded to members for winning in various extra circular activities
Students	Freeship, Scholarships, Endowment Prizes, Student Aid Fund, Book Bank Facility, Subsidised Canteen, Health Centre Counselling Centre. Group Insurance facility Basic medical facilities provided Free counselling session with counsellor

6.5 Total corpus fund generated Rs.11,34,828

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	Yes	Arvind Raman & Co	No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

- Exam are conducted on behalf of University of Mumbai, result are declared within 30 days.

For PG Programmes Yes No

Note: The results of the examinations conducted by the College, Semester-I to Semester-VI are declared by the as per M.U. Act, 1994.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Not Applicable
- Examination norms are followed as per the directives of University of Mumbai.
- All semesters (I to VI) are conducted at the end of each Term.
- Other rules such as gracing, result preparation are done by following directives of University of Mumbai.
- For UG Programs: The first year and second year results are declared within 30 days by the college. The third-year results are declared by the University of Mumbai.
- Institution in future is interested in going for autonomous process

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Not Applicable
- University of Mumbai has published the norms to be eligible for applying autonomy through their websites.
- Academic Audit team was constituted by University of Mumbai to promote autonomy.

6.11 Activities and support from the Alumni Association

- Alumni Meetings are held and the members help the college in various welfare activities like placement, guest lectures, etc.
- Alumni Students help in the conduct of inter-collegiate festival (i-Blithe)
- Registration and sponsorship for events
- Mobile & Android development Workshop is conducted by our Alumni-Asif Khan

6.12 Activities and support from the Parent – Teacher Association

- Orientation program for all First Year Students
- Parents meetings are held wherein the parents are informed about the attendance, examination of their wards.
- They are also appraised on academic progress of their wards.

6.13 Development programmes for support staff

- Teaching fraternity is encouraged and motivated to attend seminars, workshops and conferences conducted by University and other Colleges from time to time.
- Training imparted from time to time.
- Sports and cultural activities are conducted wherein non teaching staff can participate.
- The staff was given an opportunity to display their cultural inclination through events like Traditional Day during which the entire teaching and non teaching staff are dressed in traditional attire. There are contests to decide on the best dressed person and talent display. The staff are encouraged to participate in various inter-collegiate competitions.

- Marathi Bhasha Divas by the Marathi VyangmayMandal was celebrated on 27th February 2018.
- Fire safety training and fire evacuation mock drill was held for all members of the teaching and non-teaching staff to increase their awareness and preparedness to face such contingencies.
- A common Yoga Protocol was observed on the International Yoga Day on 21st June 2017 during which yoga training was provided to members of the teaching and non-teaching staff..

6.14-Initiatives taken by the institution to make the campus eco-friendly

- Waste management project
- Cleanliness drive at college level
- Tree plantation drive
- Awareness in classrooms and campus by putting up energy saving and save water posters
- Digital notes on students' groups
- Beautification of the campus through plantation of trees.
- Maintenance of proper drainage and waste disposal system
- LED Bulbs
- Composting Project
- **REFERENCE:ANNEXUREII, III&IV**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

1. College website upgraded and mademore mobile optimised.
2. Power Point Presentations and video demonstrations of concepts during lectures were used resulting in better understanding of the topics and improved attention among students.
3. Preparatory and Remedial lectures were conducted before the exams for students who were unsuccessful in certain subjects, in order to improve results.
4. Introduced avant-garde method of teaching through street plays, debates and quiz for students so as to engage them in the subject.
5. Several industry related courses and programs as well as knowledge and skill development courses are being conducted by –J M Patel Centre of Excellence.
6. Awareness program in the form of poster presentation was conducted by the faculty of Bachelor of Management Studies and Bachelor of Accountancy & Finance department in order to spread cognizance of social issues among the students.
7. Fire safety training and a fire evacuation mock drill was held for teaching and non-teaching staff to create awareness and preparedness of staff to face such contingencies.
8. A common Yoga Protocol was observed on the International Yoga Day on 21st June 2017 during which yoga training was provided to members of the teaching and non-teaching staff
9. Learning Management System
10. Uploading Notes,Syllabus on websites was initiated in 2015-16 but upgraded in current year
11. Internship.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year Based on the report from the preceding year the following activities were performed

1. Summer internship to prepare students for real world challenges. Internships are the key to building experience as students or recent graduates. Employers are much more likely to hire someone with internships and work experience rather than someone with a generic resume, lacking experience. It helps students to learn more about a specialised area, to gain valuable work experience to be sure about the path they have selected, to develop and to build upon skills.
2. A proposal to invite guest speakers from corporate world was submitted and on approval same has been implemented.
3. Any required upgradation or improvement are done after approval obtained from management.
4. Upgradation of LMS and website
5. Remedial lectures
6. New books were added to library from UGC Funds.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Title of Practice:

1. Institution promotes Management skill among students:

- Initiation of Entrepreneurship Development Cell
- To demonstrate high level critical reflection on interrelationship between theory and practice and ability to take decisions based on analysis and investigation.
- To develop teaching and learning research-oriented consciousness among staff and students.

2. Students Development Programme:

- a. Soft skill Development
- b. Campus to Corporate through Internship programme
- c. Service Learning Programme
- d. Unfair Means Awareness Session- The goal is to deter students from indulging in and use of any unfair means during examinations. In the year 2016-17 the number of copy cases were 20 and 2017-18 it reduced to 9.
- e. Career Guidance Programmes Related to Higher Education and Placement

7.4 Contribution to environmental awareness / protection:

NSS/ NSS/NCC/ROTARACT/EXTENSION:

- Swatch Bharat Abhiyan
- Population Education Club
- Paper Bag Making Project
- SwatchataPakhawara
- Tree Plantation Drive
- Beach cleaning drive
- Campus cleaning drive
- GG Toilet Training Programme

Refer Annexure II and -NSS Report, Rotract Report

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

Strength of the Institution:

- High quality academic programs at UG level
- Strong Research culture
- Strong commitment to community service, social justice, empowerment of women
- Social Service Sensitization Awareness
- Initialization of Entrepreneurship cell

- Problems of noise pollution is not there even collegeis located in the residential and slum area.
- Industry based new course offered.

Weakness of the institution:

- Locality-slum area near college
- Infrastructure-Limited Classroom

Opportunities to Explore:

- Opportunity for undertaking Multidisciplinary and Interdisplinary Research
- Opportunity to offer new courses to cater to demand from students and industry experts.
- Expertise of faculty to tap the corporate sector for consultancy and funding for research projects.
- To digitalize the entire working system of college
- To collaborate with foreign institution for higher studies and job opportunities abroad.

Challenges:

- To record the number of students visiting library
- To make Senior staff techno savvy.

8.Plans of institution for next year

- To organize Faculty Development Programme on regular basis for teaching and non-teaching staff.
- Have more MOUs with other institutions for better teaching and learning and faculty exchange programs.
- To organize National and International Conference on Human Rights such and other contemporary issues.
- To submit proposals for minor research projects to the University of Mumbai.
- Encourage research in wider range of subject and conduct workshop on research.
- To encourage and support faculties in completion of their Ph. D. and other research work.
- Continue to encourage students for research work.
- To organize curricular and co-curricular activities at departmental level to get maximum participation of students.
- Continue to organize mega intercollegiate event ‘Technomania, & I-Blithe’.
- To organize out station picnic for teaching and non-teaching staff for recreation
- Enhancement of Quality Research and undertaking feasibility studies for introduction of new postgraduate courses and certificate courses. Increasing the use of ICT in teaching by introducing smart boards and other teaching aids.
- Internal and External Academic Audits to be conducted. Also, in the pipeline are non-academic audits like green audit, administrative and hygiene audit. Training and placement opportunities to be enhanced by inviting companies to conduct sessions for students as well as providing internships for them.
- As per the last NAAC report, the alumni were one of our lacunae. Official registration is in processed as well as alumni involvement in training and placement.

- Entrepreneurship is being encouraged through the establishment of a cell which organizes workshops and special lectures.
- To device new online feedback system



Name CA. RAJESH R. DALAL Name DR. SATISH A. NARINGREKAR

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexures:

- 1. Academic Calendar**
- 2. NSS Report**
- 3. DLLE Report**
- 4. Rotaract Club**
- 5. WDC&EDC**
- 6. Research, Workshop, Others**
- 7. Akashari 2017-18 -Magazine**
- 8. Best Practices**

ANNEXURE I

ACADEMIC CALENDAR 2017-18

Sr. No.	Month	No.of weeks	No.of days	Holidays	No.of Holiday	No.of days Available	Department	Particular	Week
5th June, 2017- 16th October, 2017									
1	June	4	26	26th June : Eid	1	25	All	Staff Meeting	
								first term academic plan	3
								Committee Formation	4
								Exam Planning (Internal, External, CAP etc.)	4
								Each department's Plan	4
								Classes of second and Third will start	2
								Time tables	2
								Internship and project guidance	4
2	July	4	26	-	0	26	Commerce	Seminar for teachers/students	2
							Economics	Seminar for teachers/students	3
							Accountancy	Seminar for teachers/students	4
							Cultural	Any two event	3rd and 4th week
							Rotaract	installation, Blood donation on Dr. Day	1 and 3
							Staff Academy	Conduct seminar or activity for teachers	3
							All	Adimission of first year classes	
							3	August	4
Accountancy	Seminar for teachers/students	1st week							
BMS &Baf	one day I.V.	4							
Exam Comm	Internal exam	5							
Cultural	Any one event	2							
Rotaract	Seminar	2							
Rotaract	Visit/ Excursion	3							
BMS & BAF	Seminar for	1							

				2017				students	
							BMS & BAF	Certification Course	3
							I.T.	Certification Course	3
							All	Orientation and parent's meeting	2
							Attendance Comm	Defaulter list (second year and third year)	4
4	September	4	26	2nd Sept: Eid, 29th Sept Ram Navmi	2	24	Eco. And Comm	Conference	3
							Economics	Certification course	2
							All department	Guest lecture	4
							IT	Guidance for MCA	4
							BMS & BAF	Guidance Lecture (for interview)	4
							Attendance Comm	Defaulter list	4
							Library	Interclass compt.	4
							Sport	Interclass compt.	2
							Cultural	Celebration of days	3
							Rotaract	Clenaing drive, seminr	2
							Feedback Comm	First term feedback	4
5	October	2	13	2nd Oct: Gandhi jayanti	1	12		Exams, CAP, Result	
							Accountancy	Crash Courses	During vacation
9th Nov to 12th May 2018									
6	November	3	20	-	0	20	All	Staff meeting for second term	4
							Exam Comm	Exam Planning (Internal, External, CAP etc.)	4
							Cultural	Any one event	4
							Sport	Any event	4
7	December	4	26	2nd Dec: Eid - e-milad 25th Dec.- 31st Dec.: Christmas	2	24	Lib	Intercolligiate event	2
							Sport	Sport day	1
							Cultural	Any two events	2
							Rotaract	Any one event	2

				Vacation			DLLE	APY	3
							Staff Academy	Seminar or workshop (training programme)	3
							BMS & BAF	I.V.	3
							I.T.	I.V.	3
							Accountancy	Conference	2
8	January	4	27	26th Jan.: Republic day	0	27	Self finance	Conference	3
							Attendance Comm	defaulter list	5
							Self finance	Seminar for Students	4
							Rotaract	Trekking	5
							Self finance	i-Blithe	5th
9	February	4	24	19th Feb: Shivaji Jayanti, 14th Feb Mahashivratri	2	22	Annual Day	Annual Plan	5th
							Prize Distribution		5th
							I.T.	Technomania/ Exhibition	2
							DLLE	File submission	3
							All	Guest lecture (All TY)	4
							Feedback Comm	Second term Feedback	4
							All	Submit your report of all activity to Magazine department	4
10	March	4	27	2nd March: Holi, 25March Ramnavmi, 29th March Mahaveer jayanti, 30th March Good Friday	4	23	Self finance	Farewell Party	2
							Magazine	Akshrai	4
							Exam	Exams, CAP	
11	April	4	25	-	0	25		Distribution of Akshrai, Result	
12	May	2	11	-	0	11		University exams and CAP	

ANNEXURE II

NATIONAL SERVICE SCHEME

YEAR	Name of the Activity	Date of the Activity conducted	No of the students participating	Name of the Collaborating Agency
Year 2017-18	Orientation for new students	20 th July 2017	167	
	Yoga Din Celebration	21 st June 2017	70	Brahmakumari Association and PatanjaliYogVidya
	Tree Plantation Drive	7 th July 2017	35	B.M.C. and VajreshwariGrampanchayat
	Say No to Drugs	21 st July 2017	80	Mumbai Police
	Friendship Day Celebration	5 th August 2017	75	
	SwatchataPakhwara	1 st August to 15 th August 2017	64	University of Mumbai
	Blood Donation and ThalassamiaCheck up camp	15 th September 2017	60	Think Foundation
	Lecture on Personality Development	21 st September 2017	80	Indian Development Foundation
	Lecture Series on various topics on personality Development	July 2017 to February 2018	75	Anubhav Mumbai
	Disaster Preparedness Workshop	15 th and 16 th December 2017	80	B.M.C. Disaster Preparedness Cell
	Streetplay on Aids Awareness	16 th January 2018	16	M.D.A.C.S
	Paper Bag Making	January and February 2018	63	-----

ANNEXURE III

DLLE-Extension Activity

Sr. No	Name of the Activity	Date of the activity conducted	students participated	No. of Teachers	Name of the collaborating agency	Achievement
Year-2017-18						
1	First Term Training (by DLLE)	18 th Aug, 2017	2	1	DLLE, Mumbai University	1. Won second Prize in poster making.
2	Second Term Training (by DLLE)	6 th December,2017	2	1		
3	First Term Training	12 th October,2017	190	4		
4	Second Term Training	8 th December 2017	190	4		
5	Udaan festival	19 th January 2018	21	1		
6	SM	Throughout year	7	4		
7	APY	22 nd and 23 rd December,2017	161	3		
8	PEC	Dec - Jan	22	1		
9	Prize Distribution	8 th February 2018	190	4		

ANNEXURE IV

Sr.no.	Activity	Date	Students	Collaborating agency
1	Blood Donation Camp	01-07-2017	20 students and 110 donor	Rotary Club of Mumbai West Coast and Rotaract Club of Saraf College
2	Campus Cleaning Drive	25-07-2017	12	
3	Bollywood quiz	05-08-2017	40	
4	Celebration of Friendship's day	09-08-2017	10	
5	Seminar on Organ donation 16/8/2017	16-08-2017	120	Rotary Club of Mumbai West Coast
6	Celebration of Senior Citizen day	21-08-2017	10	Jeevan AnandSevasanstha
7	Carrom competition	24-08-2017	30	
8	Celebration of teacher's day	06-09-2017	8	
9	Beach Cleaning Drive	06-09-2017	50	
10	Swachh Bharat Abhiyan	02-10-2017	20	
11	Installation Ceremony	16-12-2017	50	Rotary Club of Mumbai West Coast and District Rotaractor Representative
12	Seminar on First Aid Training Programme	17-01-2018	80	Rotary Club of Mumbai West Coast
13	Seminar on Recycling of Plastic product	18-01-2018	60	SevaSanstha
14	Free Diabetic Detection Camp	21-01-2018	20	Rotary Club of Mumbai West Coast
15	Seminar on Sexual Reproduction System for Girls followed by Free haemoglobin , BMD and Neurone Test	22-02-2018	110	Rotary Club of Mumbai West Coast

Rotaract Club

ANNEXURE V-WDC & EDC

WOMEN DEVELOPMENT CELL

The main objective of College Women Development Cell is to prevent sexual harassment at workplace (colleges) and to promote general wellbeing of female students, teaching and non-teaching women staff of the college. The cell is also responsible to undertake the awareness programmes on gender sensitization, women rights and women empowerment in the college. Internal Committee has been set up to deal with the cases of sexual harassment. Orientation of the first year students was held on 5th August, 2017 wherein students were made aware of the objectives of the Cell, Grievance redressal mechanism and the various activities to be conducted by the cell. Ms. Kajal Yadav F. Y. B.Com & Ms. Ankita Patil, T.Y. BMS Were appointed as Student leaders.

A seminar on Sexual Reproduction System for Girls followed by Free haemoglobin, BMD and Neurone Test was organised jointly with the Rotaract Club of our College on Thursday, 22nd February, 2018. Speaker Dr. Nileema Inamdar (Gynaecologist) guided them about mensuration cycle and the causes of various problem associated with it, preventive measures and methods to tackle those problems and medical treatment. It was an interactive seminar where most of the girls discussed their problems and the speaker cleared their doubts. It was very helpful for girls. 110 girls actively attended this seminar and had given good feedback. After the seminar Rotary had arranged free haemoglobin, BMD and VPT test. Management members Ms. Renu Vyas and Mr. D. Tripathi also visited and motivated the students. The following staff and students participated in the test.

Haemoglobin Test - Teaching staff -20, Non-Teaching Staff -14 and Students – 86.

VPT Test -Teaching Staff- 15, Non-Teaching Staff -22, Students – 83

BMD Test – Teaching Staff – 17, Non-Teaching Staff – 22, Students – 85

Mrs. Gracy Dsouza and Mrs. Pranita Kamath attended a workshop on Women Empowerment organised by Ruia College, Matunga on 16th September 2017. The Cell along with Sports Department organised Self Defence Workshop for 6 days. Ms. Ankita Patil of T.Y. BMS was the trainer for the workshop. Certificates were awarded to the student participants. On the eve of International Women's Day, the female staff members of our college had a get-together on 8th March 2018. The Hon. Secretary Mrs. Rupam Shroff gave an inspirational speech to the staff motivating them towards confidence building and awareness of their rights. The Sanskardham Kelavani Mandal's administrators Mr. Tripathi and Mrs. Renu Vyas were also present. Mr. Rajesh Dalal, HOD of Accountancy Department also addressed the staff members. Thereafter there were games and lunch. The Cell would like to express their sincere gratitude to the Incharge Principal Mr. B. D. Reddy and the present principal Dr. Satish A. Naringrekar for their cooperation and support.

ENTREPRENEURSHIP DEVELOPMENT CELL (EDC)

The Entrepreneurship Development Cell was started to create awareness on Entrepreneurship and self-employment among our students. The objectives of EDC are -

·To facilitate the development of Entrepreneurial Skills and culture among young students of B.Com, B.SC. IT, BMS and BAF

·To establish an incubation centre and create an environment for self-employment and entrepreneurship development through formal and non-formal programmes.

·To organize camps, seminars, symposia, workshops, industrial visits, conferences and other development programs.

·To promote employment opportunities

On 8th March the EDC organised a 'Skill Development' workshop in the college campus in association with WomenDevelopment Cell of our college. Principal Dr. Satish Naringrekar in his inaugural speech emphasised on improving skills and techniques while completing their under-graduation programme. Mrs. GracyD'souza,

convener of EDC informed the student participants about the objectives of the Cell and the Workshop. Mrs. PranitaKamath, member of Women Development Cell spoke about the importance of start-ups and the role of skill development in improving the personality of the student. Mrs. Vinaya Modak, member of WDC and Ms. JignaCholera member of EDC were also present for the workshop. Mr. Rajendra Malave, faculty of Rotary Sanskardham

Academy was the resource person. He demonstrated various articles like Toran, Envelopes, Paper flowers, Rangoli board etc. He was assisted by some students of Sanskardham Hearing Impaired School. In all 52 students (Boys and Girls) attended the workshop. The EDC plans to start training the interested students in making the articles so that they become self-reliant.

ANNEXURE VI-RESEARCH, WORKSHOP& OTHER ACHIEVEMENT

Title	Name of Teachers	Journal	Date	ISSN/ISBN No
Green Cloud Computing: Minimizing Carbon Emission	Mr Ashish Shah	National Conference held at Shailendra College, Dahisar East	20-Jan-18	Paper presented:ISSN:2319-9318(Impact Factor : 5.131)
Fright of Cloud Computing & Possibilities of Business Disinclination	Mr Ashish Shah	National Conference held at "N. S. S. College", Bombay Central	03-Feb-18	Paper presented:ISSN: 2278-8808 (Impact Factor : 6.177)
Discrete Mathematics	Ms. Aayesha Ansari	National Level Seminar On "Symbiotic correlation on Mathematics and Information technology"	Jan-18	ISSN:2319-9318,(Impact Factor : 5.131)
Emotional Intelligence and Empathy-pre-requisites for leadership	Mrs.Pranita Kamath	Conference Proceedings	2017-18	ISBN 978-81-921132-6-5
Role of Mass Media on Higher Education of Developing Countries	Prof.Shweta Pandey	National-Role of Mass media in nation building	15th July 2017	ISBN No-345-78782-2
Role of Mass Media in India	Prof.Shweta Pandey	National-Role of Mass media in nation building	20th June 2017	ISBN No-978-819260196-0
New Education Policy in India	Ms. ChaitaliDhanu	4th International Journal organized by MVM's Degree College of Commerce and Science, 2018	17th February 2018	ISSN : 2279-published in 0489
A study on the development of digital literacy in India	Ms. Kanwalpreet Kaur Puri	4th International Journal organized by MVM's Degree College of Commerce and Science, 2018		ISSN : 2279-published in 0489
Millenials are Here to Stay : Let's Make the Most of it	Ms. Kanwalpreet Kaur Puri	International Journal for Interdisciplinary Knowledge organized by, Malini Kishor	Oct-17	ISSN : 2394-0018

		Sanghvi College of Commerce and Economics, 2018		
Mathematics and Statistics in Big Data	Ms.AnujaNarvekar	National seminar on symbiotic correclation of Mathemathics and Information Technology Pan Industry	20-Jan-18	ISSN No-23199318
Importance and Role of Information and Communication Technology in Higher Education	Ms.AnujaNarvekar	National Seminar on "Innovative Practices and Engineering Trends:Quality Research in Higher Education	2017-18	NA

Students research:

Sr. No.	Teacher	Paper Presented/Published	Confernce / Journal Detail	Date	Venue
1.	Mr. Imran Khan	Presented and published	ISSN :Under Process	03-Feb-2018	Shailendra College, Dahisar East
2.	Mr. Rohit Gupta	Presented and published	ISSN :Under Process	03-Feb-2018	Shailendra College, Dahisar East
3	Mr. Pradyumn Yadav	Presented and published	NA	23-Feb-2018	S. M Shetty College,Powai
4	Mr. Vikas Srivastva	Presented and published	NA	23-Feb-2018	S. M Shetty College,Powai
5	Mr. Saurabh Jadhav	Presented and published	NA	23-Feb-2018	S. M Shetty College,Powai

Technomania:

Fourth, an Intercollegiate exhibition cum competition TECHNOMANIA-2018 had organized on 10-Mar-2018. Total 22 electronic gadgets had been presented in this exhibition. Principal Dr. Satish Naringrekar, CA. Rajesh Dalal had inaugurated this exhibition. Winners of competition announced based on score sheet received from viewers. Shri. CA. Rajesh Dalal, Dr. (Ms.) Vidya Hanchinal, Shri. Manoj Sharma, Shri. Shahid Qureshi, Ms. Shraddha Meshram and many other teachers and students from College had attended this exhibition and filled up score sheet for each participants anonymously.

Sr. No.	Winners	College	Prize
1.	Mr. Gopinath Nadar	Vivek College, Goregoan West	Ist
2.	Mr. Jatin Vishwakarma,	Lords Universal College	IInd
	Mr. Salim Shaikh,	Lords Universal College	
	Mr. Chandan Suthar	Lords Universal College	
3.	Mr. Sumeeth Menon	Vivek College, Goregoan West	IIIrd
4.	Ms. Manju Naidu,	J. M. Patel College, Goregaon West	Consolation
	Ms. AswitaGulgule	J. M. Patel College, Goregaon West	

I-Blithe:

The ninth season of i-Blithe was held on 5th, 6th, and 7th February, 2018. This year's theme was **“Bollywood Back to 90's”**. With a strong team of 80 volunteers, the students of B.M.S., B.A.F. and B.Sc. (I.T.) sections of J.M.Patel College of Commerce were geared up to ensure the grand success of i-Blithe. The event was organized over a period of three days with 31 events with an active participation from 38 colleges scattered all over Mumbai with the total footfall 2000.

CHIEF GUEST :

The highlight of this year's i-Blithe was a guest appearance by Mr. Mahesh Dubey. He is popular with a name “Hasya Kavi”. He is famous for his poetry and for stand up comedy. He has worked for many television shows & received many awards for his stand-up comedy and books. We had another guest Mr. Siddhant Mohite who is popularly known as founder of **Oye NGO**.

SPONSORS OF THE EVENT:

No college festival can be successful without the support of the sponsors who aid in cash as well as kind. The long list includes

1.New India Co-operative Bank	4.Pride Tutorial	7.Alumini Student (Mr. Hemant Harle).
2.Bank of Maharashtra	5.Nautanki café	8.Prayas Handicraft
3.CA Kishor Kumar	6.Ultramax	9.Crystal Aqua

WORKSHOP& OTHER PARTICPATION:

Name of Faculty	Date	year	Details
Dr. Satish	06-03-2018	17-18	Maharashtra State Board Meeting, Pune
CA Rajesh Dalal	18-12-2017	17-18	Subject expert in N.M. College of Commerce
	12-10-2017		Delivered lect on GST at Ambedkar College, Wadala
	13-10-2017	17-18	Attended seminar at N.M. College
	11-09-2017	17-18	Went to pune for UGC Purpose
	02-09-2017	17-18	32nd Regional Conference at W.I.R.C. near Mumbai
	03-09-2017		
	06-06-2017		Subject expert for staff selection, V.C. Nominee at Degree college.
	31-01-2017		80G Application follow up of SanskardhamKelvani
	28-01-2017		Staff Selection at Raheja College.
Prof.Baini	19-12-2017	17-18	Visit to Raheja management Institute as a member
	06-07-2017	17-18	Attended one day workshop on revised syllabus
Dr.Dilip M	18-08-2017	17-18	Jugde in Inter College Carrom competition at Royal
	04-07-2017	17-18	Resource person for technical national conference
Prof.GracyD'so	17-03-2018	17-18	Guidance lecture at Bhausahab Nene pen college
	22-01-2018	17-18	Guest Lecture at P.D. Karkhanis College, Ambernath.
	10-02-2018	17-18	Workshop on Digital literacy.
	22-01-2018	17-18	Joint Certification programme on Intro. To Data Analysis L.S. Raheja College.
	16-09-2017	17-18	Workshop on women empowerment at Ruia College
	19-08-2017	17-18	Workshop at Mulund College.
	04-07-2017	17-18	resources person for workshop on syllabus revision N.M. college
Prof.Rajpal Tayade	04-07-2017	17-18	Syllabus revision workshop at NM College
Prof.Pranita Kamath	22-01-2018	17-18	3 days workshop on Yoga for stress managment organised by A.S.C. University of Mumbai
	24-01-2018		
	03-01-2018	17-18	attend NSS camp as NSS programme officer
	02-01-2018	17-18	NSS Camp as NSS Program officer at Vajreshwari from n 2018
	03-01-2018		
	04-01-2018		
	02-12-2017	17-18	NSS Camp at vajreshwari for planning campign activity.
	18-11-2017	17-18	National level Seminar on Translation -scope at Somaiya
30-10-2017	17-18	One day Seminar on "An Insight in to UGC Norms	

	16-09-2017	17-18	Seminar on Women Empowerment organised by Ruia
	19-08-2017	17-18	One day workshop on e-content development organised by Mulund college
	08-07-2017	17-18	national Level Seminar on Enhancing Employability Communication at Dahanukar College.
	07-07-2017	17-18	To visit adopted village for tree plantation
	30-06-2017		
	01-07-2017	17-18	Workshop on Academic Writing organised by ICSSAR
	20-06-2017	17-18	NSS Planning Session at Patuck Gala College, Santacruz
Rajesh Gupta	02-01-2018 03-01-2018 04-01-2018	17-18	NSS Camp
	08-07-2017	17-18	Tree plantation at adopted village, Brajashwari
Ms. Jigna	22-01-2018 23-01-2018 24-01-2018	17-18	Participation in Yoga for Stress management
	18-01-2018	17-18	Visit to BSE
	24-07-2017 to 31-07-2017	17-18	CAP at vivek college
	24-06-2017	17-18	Attended workshop for SYBCOM (Accounting &
	04-07-2017	17-18	Attended 1 day workshop on Syllabus Revision for
	16-02-2017	17-18	Meeting at UOM
Archana Shetty	26-03-2018 27-03-2018 28-03-2018	17-18	Attend International conference cum workshop on "Emerging trends in sports science"
	12-02-2018	17-18	Rink Football tournament at Andheri sports complex, Andheri (w.) Yuvakhel 2018
	22-01-2018 23-01-2018 24-01-2018	17-18	Participation in workshop "yoga for stress management" University of Mumbai
	03-10-2017		
	05-10-2017	17-18	Kabaddi & Kho-Kho Tournament- University of Mumbai
	19-08-2017	17-18	National workshop at N. M. College, Vileparle Mumbai
	21-07-2017	17-18	Attends sport meeting of University at Chuchgate,
	06-07-2017	17-18	workshop at a department of Phy. Education University of Mumbai, Kalinasantacruz
	13-03-2018	17-18	Invite as a governing body nominee as subject expert for CAS of librarian of Manjunatha College, Thakurli
Vidya	10-02-2018	17-18	To attend workshop at L.S. Raheja college

	25-01-2018	17-18	To attend one day workshop
	25-01-2018	17-18	To attend one day workshop
	13-07-2017	17-18	For placement under CAS of librarian at Chetna college

Self financing course:

Ms.Shweta Pandey	BMS & BAF Dept	TYBMS-Syllabus revision	Thakur College of Commerce, Kandivali East, Mumbai	Feb-18
Ms.Shweta Pandey	BMS & BAF Dept	Syllabus revision workshop of BIM Section	Hinduja College of Commerce	Sep-17
Ms.KanwalpreetkaurPuri	BMS & BAF Dept	Exploring the World of Research	Valia C.L. College of Commerce, Andheri (West)	September 9th, 2018
Ms.KanwalpreetkaurPuri	BMS & BAF Dept	Introduction to Research and Preparation for Research Proposal	SIES College of Commerce, Sion (East)	August 11th, 2018
Ms.KanwalpreetkaurPuri	BMS & BAF Dept	Let Her Bloom	Valia C.L. College of Commerce, Andheri (West)	March 8th , 2018
Ms.KanwalpreetkaurPuri	BMS & BAF Dept	Two Day's National Workshop on The Joy of Research Methodology	Nirmala Memorial Foundation College of Commerce and Science (East)	February 17th and 18th, 2018
Ms.KanwalpreetkaurPuri	BMS & BAF Dept	Digital Literacy for Academicians	L.S.Raheja College of Arts and Commerce, Santacruz (West)	February 10th, 2018.
Ms.KanwalpreetkaurPuri	BMS & BAF Dept	State Level Workshop on "RTI Act, 2005: Issues and Challenges in India	Vivek College of Commerce, Goregoan (West)	February 3rd, 2018
Ms. KausarIlyas shaikh	BMS & BAF Dept	One day workshop on Revised Syllabus of Third year.	Pradhldrai Dalmia college of commerce and economics.	June 30th 2018

Ms .KausarIliyas Shaikh	BMS & BAF Dept	one day workshop on Revised Syllabus of S .Y. B.M.S	Gurukul College of Commerce, Ghatkopar east	June 24th ,2017
Mr. Manoj Mishra	BMS & BAF Dept	Workshop on Syllabus Upgradation of S.Y.B.M.S	S.V.K.M.'S N.MCollge of Commerce Vile Parle West	04th July 2017

Book Published:

Book Published					
Name of the Professor	Department	Class	Subjects	Semester	ISBN No
Ms.Shweta Pandey	BMS & BAF	FYBBI	Financial Accounting-II	Sem-2	ISBN-978-93-82429-65-4 w.e.f 2015
Ms.Shweta Pandey	BMS & BAF	FYBAF	Finanacial Management-I	Sem-1	ISBN-978-93-5149-577-2 w.e.f 2015
Ms.Shweta Pandey	BMS & BAF	FYBBI	Financial Accounting-I	Sem-1	ISBN-978-93-5149-579-6 w.e.f 2015
Ms.Shweta Pandey	BMS & BAF	FYBBI	Financial Accounting-II	Sem-2	ISBN-978-93-5149-681--6 w.e.f 2015
Ms.Shweta Pandey	BMS & BAF	SYBBI	Financial Management-4	Sem-3	ISBN-978-93-5149-656-2 w.e.f 2016
shri. Ashish Shah	BSCIT	SYBSCIT	Computer Graphics	sem 4	ISBN No: 1. 978-93-5273-700-0
shri. Ashish Shah	BSCIT	FYBSCIT	Green Computing	Sem 2	ISBN No 978-93-5149-727-1

Annexure VII-Annual magazine-



Aksharai BW.pdf

ANNEXURE VIII-1

BEST PRACTICES

1. Promotion of Research Culture Among Students

Title of the Practice

1. Promotion of Research Culture Among Students

Context

- Higher Education demands continuous upgradation of knowledge through research.
- In order to participate in research conferences and competitions students are inspired and motivated to undertake research activities.

Objectives

- To demonstrate high level critical reflection on interrelationship between theory and practice and ability to take decisions based on analysis and investigation.
- To develop teaching and learning research oriented consciousness among staff and students.

Practices

- Technomania Competition for development of research skill
- Publication of research papers in conference proceedings and journals.
- Students carry out primary data collection through questionnaire/survey/telephonic interviews/google forms and submit final report for their project work and conferences as well.

Evidence of Success:

- Techno mania Competition
- Quality of research report submitted by students for the project work have improved.
- There is overall positive impact on the overall teaching and learning process.

Result and Output:

- Number of research paper presentation in journal and journal has started over the period of time
- Books publication of the teachers has also taken place.

Problems Encountered and Resources Required:

Problems-

- Funds to carry out research activities.
- Among the students community, there is not only lack of awareness on research and but also on the importance of research. Among the teaching fraternity, there is lack of motivation.
- The Institution encourages students to participate in research competitions organized and conducted by various Colleges, research conferences and funds for attending the same.
- The Institution encourages teaching members to participate in Research Conclave, competition for the teaching staff, presenting papers in research conferences.
- The Institution also permits different departments to conduct research conferences.
- There is lack of goal-setting among staff and students.
- Promotions of the teaching staff are based on the number of research activities organized and conducted in aided section.
- All students do not have facilities at their individual residences.
- The Institution permits the students to use computers available at Computer Lab, has provided Internet Facility at Library.
- The students also use cyber café.
- Laptops and Wi-Fi facility is provided for the staff members.

Resources Required

- More funds for conducting research activities.
- Increase in infrastructure facilities such as books, journals, magazines and number of computers.
- Human resources and guidance for the students so that students' participation will increase.

ANNEXURE VIII-2

BEST PRACTICES

Title of the Practice:

Students Development Programme: (Every programme, below is Sub-program, and it's relevant context in analytical manner is also as per requisite format)

1. Soft skill Development
2. Campus to Corporate through Internship programme
3. Service Learning Programme
4. Unfair Means Awareness Session- The goal is to deter students from indulging in and use of any unfair means during examinations
5. Career Guidance Programmes Related to Higher Education and Placement

TITLE-SOFT SKILL DEVELOPMENT

Goal: To improve the ability of communicating effectively with co-colleague, students and employers.

The Context: Soft skills are what accompany the hard skills, and help the organization use its technical expertise to full advantage.

The Practice: The Programmes like Campus to Corporate & Language Lab primarily focused on importance of sense of responsibility and communication skills at work place. The other significant aspects of behaviour at work dealt in the workshop included time management, inter-personal skills, courtesy and empathy.

Evidence of Success: Teaching Staff and the students who were a part of this programme have appreciated the contribution of such skills in developing and enhancing their overall personality. The students were enlightening and are willing to inculcate such practices in future course. **Teach India Programme, Campus to Corporate Programme help students to overcome their fear about interview.**

Problem Encountered and Required Resources:

Problem Encountered:

Human attitude and behaviour cannot undergo a transformation overnight .A change in perception, attitude and behaviour requires repeated efforts and frequent reinforcement which can be only achieved through a series of such workshops.

Resources Required:

More Collaboration with NGO and Industries.

Title-CAMPUS TO CORPORATE TRAINING THROUGH INTERNSHIP**Goal:**

The Campus to Corporate Training through Internship Programme' aims at providing additional skill oriented technical training with the primary objective of improving the employability and entrepreneurial skills among the students. The main objectives of this programme are:

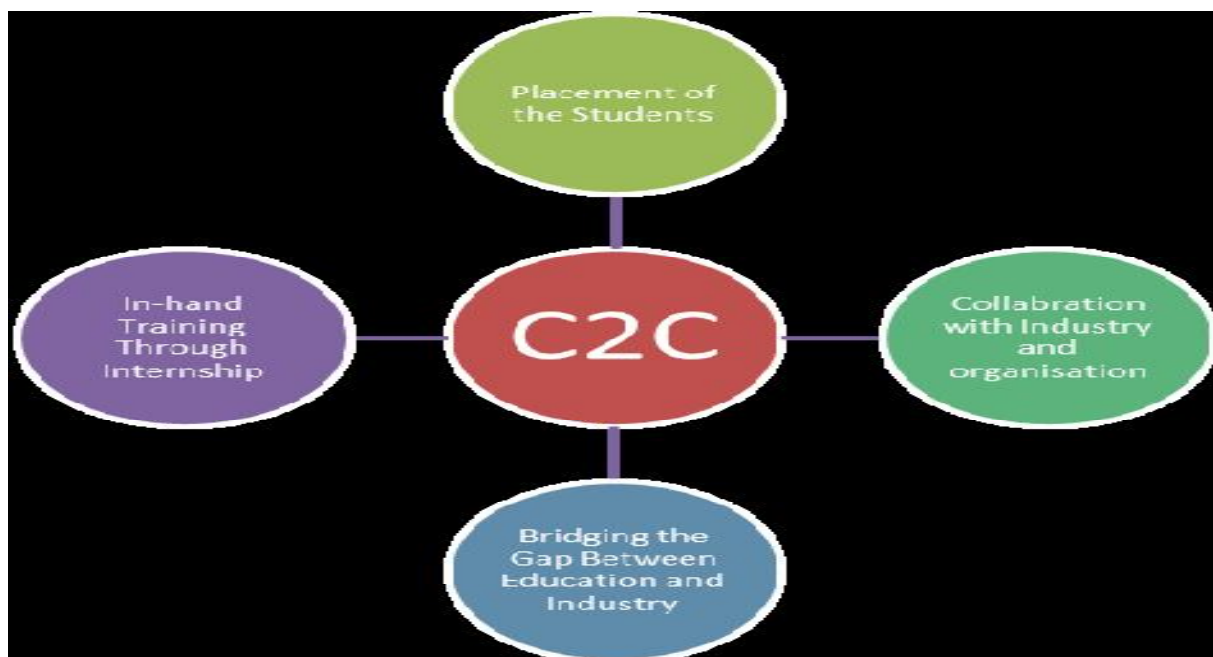
- To initiate skill-based internship programs in collaboration with industry.
- To give them avenues and opportunities of in hand skill based training
- To enhance the employability skills of students.
- To provide platform for campus placement

The Context:

Keeping in mind our vision and mission college always strives hard to give best to the students to make them successful citizen. Our college believes that education is not just providing degrees to the students but to impart them knowledge in such a way that they apply it to become successful person. Combining the traditional and professional educational courses with skill and the inherent capacity of the students by providing them in-hand training by giving them avenues and opportunities of internship programmes to start their career in a professional manner or to become an entrepreneur is the need of the hour. With the Campus to Corporate Training through Internship Programme the college intends to give its students a platform which helps them to realize their goals through education and training.

The Practice:

The main objective behind this program was to adopt an umbrella strategy to fulfill the need of the students.



To implement the above plan the strategies and actions followed by the college were:

1. Collaborations with different organisation who can provide or arrange internship programme of our students.
2. A series of lectures by the eminent successful personalities from the different fields was organized in the college. Mainly the focus was on the practical aspects of education, training and entrepreneurship and how it can be materialized to reach desired goals.
3. Frequent visits by the students to the local industries and corporate and administrative offices are also organized for giving them the first-hand knowledge of the various businesses, services and jobs.
4. Interview and selection of the students for the internship programme on different projects.
5. A placement cell help these students to perform at various placement drive held in college.

There is still a wide gap between education and employment. Employment agencies must come forward to the remotest areas and ask for their requirements on the basis of which skill may be produced.

Evidence of Success:

Placement drive was conducted in collaboration with Treasurer Hunts Solution, ICICI Bank and MICM India. More than 100 students appeared for the interview out of which 57 were placed. Many students were placed out of campus.

Problems Encountered and Resources Required:

There is still a wide gap between education and employment. Employment agencies must come forward to the educational institutions and ask for their requirements on the basis of which skills may be provided for future generation.

Problems:

- Lack of interest among the industries to train undergraduates for internship.

- Cost involved in internship programme.
- Establishing institutional relationships with industry and institutions.

Resources Required:

Network and collaborations.

Monetary resources for the arrangement of Training and Placement Programmes.

Title of the Practice: Social Service Sensitization Programme

Goal:

Service Oriented Programmes unites the academic and voluntary community service to make studies immediate and relevant. The objectives of the Service Oriented Programmes at J M Patel College are:

- To engage institution of higher education in issues of their communities
- To address and meet social needs
- To help students identify and understand cultural differences
- To enhance critical thinking
- To train young leaders.
- To enliven academic disciplines
- To develop useful skills, etc.

The Context:

A primary role of education is to equip people with the knowledge and confidence to make a difference in the transformation of society. In addition to providing students with content knowledge, education helps instill values, attitudes and behaviors that align with those expected in a society. J M Patel College believes in overall development of students and helps them to socialise by indulging them in various curricular, co-curricular, and extra-curricular activities, which has distinct objective to achieve towards the betterment of the society.

Educational institutions happen to be the centers of human resource development and the learners who come out of these centers are expected to go the society and take up some responsibility. Socially responsible students with ethical and morale values will become good and socially responsible citizen and good citizen will ultimately give good service to the society. Thus, the colleges and the society are interrelated and interdependent.

The Practice:

At J M Patel College we motivate our teachers to take lead as a convener of different committees who will happily co-operate in carrying on the rich traditions of College. Here you will find help in the development of the body, mind and spirit and in the nurture of those graces which make a person truly educated and highly responsible citizen. High scholastic achievement is desired and usually secured by our students but the development of a social character is the first and essential aim.

Every department of the college and every convener of the different courses and committees set their programme by aiming to sensitize students about diverse issues of social, personal, national and global concern.

The units under Service Oriented Programmes are NSS, NCC, WDC, DLLE, Rotaract.

Evidence of Success:

More than 500 students participated in social service drives such as

- Swatch Bharat Abhiyan
- Paper Bag Making Project
- SwatchataPakhawara
- Tree Plantation Drive
- Beach cleaning drive
- Campus cleaning drive
- GG Toilet Training Programme
- Organ Donation Awareness
- Blood Donation Camp
- Thalesemia Test and many more

Problems Encountered and Resources Required:

Problems:

- Lack of funds and infrastructure facility to conduct various social activities.
- Involvement of students and teachers due to academic activity.
- High preference to curricular activity by parents and students.

Resources Required:

- Collaborations with NGO and other organisation for support and funding.
- Infrastructure facilities .

Title of the Practice: Unfair means awareness Orientation

Goal:

To deter students from indulging in and use of any unfair means during examinations.

Context:

An upsurge in malpractices adopted by students during examination in order to obtain undeserved marks or grades can be attributed to many factors such as poor academic performance, inadequate preparation, poor quality of invigilation, fear of failure, poor morale and lack of self confidence, societal influence, parental expectations, etc. Amongst these factors one cannot undermine the influence of ignorance. A large number of students enrolling for higher education are oblivious to the regulations and the dire consequences in case a student is caught using unfair means.

At a personal level, students punished for such malpractices also face social and psychological issues. Apart from affecting the student, such malpractices also degrade the overall quality of education and jeopardize the educational system. Taking into account all such factors, workshops were arranged to create awareness among students and to sensitize them towards effects of their actions.

Evidence of Success:

Fewer students indulged in adopting unfair means. The students were more conscious and aware about the consequences of any unfair means. Copy case has reduced comparatively from previous year.

Problems encountered and Resources required:

Student resistance regarding participating in such programme.

Title of the Practice: Career Guidance Programmes Related to Higher Education and Placement**Goal:**

- To create a better platform for the students in choosing right career.
- To provide better understanding availability opportunities of different streams.

Context

- Choosing right career path and acquisition of skills.
- Selecting right kind of stream of higher education for a better career development.

Practices

- Guest lectures delivered by senior executives from the corporate are conducted.
- Pre placement talks, aptitude tests, interviews are conducted by companies which come for campus drive.
- Skill development courses are organized by the Institution.

Evidence of the Success:

Placement in companies like ICICI Bank, HDFC Bank, and many more not only to current students but also pass out students. Alumni conduct session like Resume making, Confidence Building etc

Problems Encountered and Resources Required:**Problems:**

- **Difficulties faced in organizing guest lectures.**
- The calendar reflecting number of lectures on specified topics, budget to conduct the same is prepared at the beginning of the academic year and submitted for approval of the Management. On approval, guest lectures are conducted.
- **Difficulties in approaching the senior executives**
- Finding out on their availability of date and time, then fix the lecture by giving them relevant and appropriate topics.

Impact

- Overall awareness is created on placement and skill development among students community.
- Increase in campus-drive.

- Increase in the overall placements.

Resources Required

- More number of staff and industry collaboration.
- Basic infrastructure facilities exclusively for placement cell.

ANNEXURE – IX

Analysis of Feedback

The College follows MANUAL feedback system for obtaining feedback system for obtaining feedback on faculty members. Analysis is done through computer to have both reliable and transparent method.

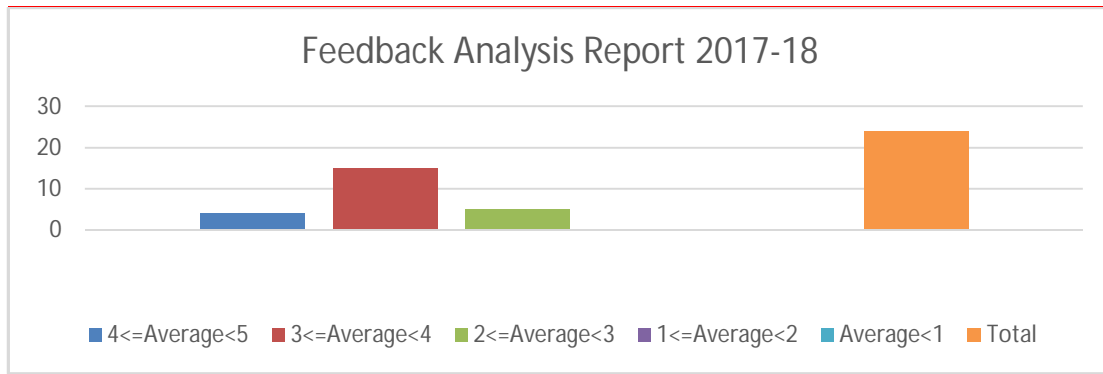
This discussion help teachers to understand both their strengths and weakness as well how to improve upon their performance in future. The Reports of performance of each course /class engaged by the teachers is given separately to the teachers for better introspection and analysis of their performance.

Short Analysis of feedback for the year 2017-18 is given as below:

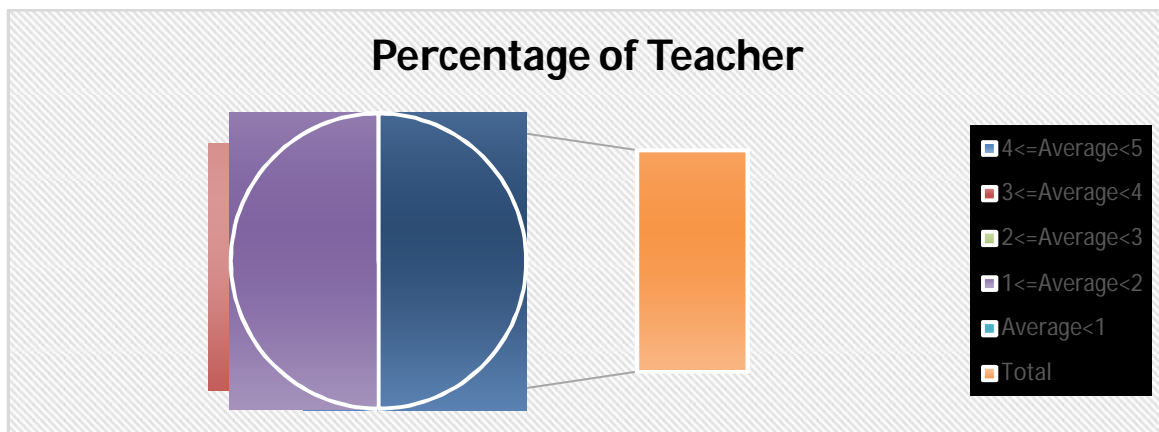
Total number of faculty member including visiting faculty is 62.5 % teachers got an average of 3 or more.

Total nos of teacher- 24	
Average	No. of teachers
Average \geq 5	Nil
4 \leq Average $<$ 5	4
3 \leq Average $<$ 4	15
2 \leq Average $<$ 3	5
1 \leq Average $<$ 2	Nil
Average $<$ 1	Nil
Total	24

Below is the short summary analysis of teachers' feedback result



Total nos of teacher- 24	
Average	Percentage
Average ≥ 5	Nil
$4 \leq \text{Average} < 5$	16.66
$3 \leq \text{Average} < 4$	62.5
$2 \leq \text{Average} < 3$	20.83
$1 \leq \text{Average} < 2$	Nil
Average < 1	Nil
Total	100



It is observed that that 16.66% of the Faculty had average scores of 4 or above, indicating the very high satisfaction and comfort levels of the students with these faculty, another 62.5% of Faculty had an average score of 3.5 but less than 4 which indicated that students rated them as goodFaculty.

However, 20.83% of the faculties are in the lower range of the good category none of the faculty got average below 1 and they are being encouraged by members from the IQAC and their respective Head of the Departments/Coordinators on how they can do better.