

## 7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### A. TEACH INDIA PROGRAMME

**GOAL:** Our college has been organising Teach India Programme from past 5 years. The main objective of TEACH INDIA is to improve communication and skill development in the youth through this programme. The programme aims at improving English Language proficiency of the students and make them employable.

**CONTEXT:** This course curriculum is designed by British Council and Times Group organise teaching sessions with the help of volunteers who are trained by the British Council. This is a 100-hour contact programme. The module includes basic conversation in groups, telephonic conversation and group discussions on various topics. At the end of course Mock Interviews are conducted to make students ready for the job Market ready. A lot of practice is conducted to make students speak and give presentations.

**PRACTICE:** The project was undertaken by Mrs. Pranita Kamath, Course-Coordinator of the course. The course started in the month of July 2019 and ended in the month of October 2019. Students who could complete the course successfully and appeared for the interviews were honoured with the certificates.

**EVIDENCE OF SUCCESS:** After completing this course successfully, many students could speak very well and appear confidently for the job interview. This has increased the confidence level of the participants.

**PROBLEMS ENCOUNTERED:** It has been observed that students feel shy in coming forward to enrol for the course. Sometimes it is observed that few students discontinue the course midway. Many students are not yet aware that communication skills are extremely essential for success in life.

### B. TECHNOSERVE

**GOAL:** Our College has been organising TechnoServe and placement courses for the past two years. The main aim of this course is that students get placement in reputed companies with suitable salary packages. The main objective of Technoserve is to train students to improve in Personal effectiveness, Communication Readiness, Career Readiness and Work Readiness.

**CONTEXT:** This course is designed by TechnoServe Business Solutions to Poverty. It is 40 hours mandatory training made available to students on TechnoServe's proprietary online

learning platform. The students also underwent individual counselling during the program, post training, pre-placement and also post placements.

**PRACTICE:** The training course was commenced by \_\_\_\_ course coordinator of the course. 80 hours of training was delivered in class and 40 hours of mandatory training was made available to students on TechnoServe's proprietary online learning platform.

**EVIDENCE OF SUCCESS:** On completion of the course the students appeared to be more confident and spoke well and were prepared for facing the job interview more effectively. Techno Serve training and placement course went for 3 months and more than 100 hrs. 29 students have gone training for preparation for personality development, communication skill and interview cracking skills. 25 students got placement in reputed company with salary of Rs.250000

**PROBLEMS ENCOUNTERED:** Many students hesitated to enrol for the post and many of them were unaware about the effectiveness of the outcome of course.

### **C. E - LEARNING MANAGEMENT SYSTEM**

**GOAL:** Our College has adopted E- Learning Management System since the Academic Year 2018-19. Since then the goal of LMS has been to enhance the learning process. Bridging the gap between Teacher and student is one of the prime objectives of this system. Promotion of E- content and reduction of use of paper is another goal of LMS.

**CONTEXT:** Learning Management System is a Module designed under Edusprint web portal. Students are asked to Install an application named Edusprint+. It's an attempt to make students internet savvy in this competitive digital world. Regular training is given to teachers and students so as to use the maximum advantage of the system.

**PRACTICE:** College adopted this system way back in 2018. Unique ID's, Passwords are given to students and teachers once, which can be used throughout the completion of their course. Levels of approval are also a part of LMS making it more authentic and reliable. The teachers upload lesson Plans, Event Calendar, uploading Time Table, Marks attendance, Online assessment, uploads log book with resources which is visible in students login, thereby bridging the gap between students and teachers. It helps in maintaining transparency. The management can also track the teacher's activities through LMS.

**EVIDENCE OF SUCCESS:** The Students performance post LMS has improved since notes and study materials are on every student's login. Teachers are happy since maintaining records and extracting data is available on just a click of a button. Periodic tests and worksheets in LMS have been a great tool in enhancing the students overall performance.

**PROBLEMS ENCOUNTERED:** Since it's an IT based Technology, so all the limitations that an IT enabled software's experiences the same goes with LMS. E-Learning can cause isolation, Lack of personal touch with students which affects their communication skills.